

**Information in accordance with Article 13 EU General Data
Protection Regulation (EU GDPR)**

Dear Sir/Madam,

The protection of your personal data is important to us.

We will therefore inform you below, in accordance with Article 13 EU GDPR, about the processing of your personal data as part of the business relationship between your employer and bayernugs GmbH.

Responsible party at Bayerngas Group:

bayernugs GmbH
Ulf Brenscheidt
Poccistr. 9
80336 Munich, Germany
Telephone: +49 (0) 89 7200 700
Fax: +49 (0) 89 7200 702
Email: info@bayernugs.de

Data protection officer:

Herr Rechtsanwalt Dr. Karsten Kinast, LL.M.
KINAST Rechtsanwaltsgesellschaft mbH
Hohenzollernring 54
D-50672 Köln
Tel.: +49 221 222183-0
E-Mail: mail@kinast.eu
Website: www.kinast.eu

Processing purposes and legal basis:

Data processing is carried out for the purpose of executing the business relationship between your employer and bayernugs GmbH and includes, in particular, enabling a business partner to be contacted specifically in order to process requests and orders and to archive completed business transactions.

Data processing is carried out in particular by customer databases, trading platforms and archiving systems. Furthermore, where required, data is processed in order to create and use IT user IDs.

The data processing activities carried out for the above purposes are in the interest of your employer and bayernugs GmbH and, in this respect, are based on Article 6(1) (f) EU GDPR.

Categories of recipients:

Within the business relationship, your data will be passed on internally and, where required, to our management, responsible specialist departments and, for technical processing purposes only, to our IT department and the service providers (e.g. data centre operators) commissioned by it as processors in accordance with Article 28 EU GDPR.

Data is not passed on to a third country outside the EU/EEA and there is currently no plan to do so.

Storage period:

The data processed as part of the business relationship relating to you will be saved for the duration of the legal retention obligations according to the erasure concept of bayernugs GmbH (e.g. (trading) books or records for ten years, commercial and business correspondence for six years). In addition, the data will be erased if it is no longer required for the purposes for which it was collected or processed in some other way.

Rights of the data subject:

Where statutory requirements are present, you have the following rights in accordance with Articles 15 to 22 EU GDPR: Right to information, rectification, erasure, restriction of processing and a right to data portability. In accordance with Article 14(2) (c) in conjunction with Article 21 EU GDPR, you also have the right to object to processing, which is based on Article 6(1) (f) EU GDPR.

Right of appeal to a supervisory authority:

You have the right to lodge a complaint with the supervisory authority in accordance with Article 77 EU GDPR against the processing of your personal data if you feel that your personal data has not been lawfully processed.

The address for the supervisory authority responsible for our company is as follows:

Bayerisches Landesamt für Datenschutzaufsicht [Bavarian Data Protection Authority], Postfach 606, 91511 Ansbach, Germany

Obligation to provide personal data:

You are under no legal obligation to provide your data (where applicable, however, this may result from your employment contract concluded with your company). In the event that you do not provide your data, it is possible that we may not be able to offer your employer the respective services in full or only with additional organisational workload on both sides.

Automated decision-making:

There is no automated decision-making.

As at: May 2020